

Notes from the OPC meeting

Dated : 12th February 2019

Present : John W Cook (Secretary), Mike Bojczuk (Treasurer), Francis Tonks, Jack Hazelgrove, Mike Whitty (Chair), Val Cane, Colin Vincent (Vice Chair), Mary Davies

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Item No	Subject	Action	ACTION BY
1	Welcome & Apologies	<p>The Chair opened the meeting and welcomed everyone. No apologies received.</p> <p>Francis Tonks introduced Mary Davies who in turn gave a short summary of her 20 years' experience working in the NHS & Social Care;</p> <p>It was also discussed and agreed that the current constitution be suspended for the duration of this one meeting to allow members to vote on the immediate acceptance of Mary Davies as a full member as of the OPC, vote taken and unanimously accepted.</p>	
2	Previous Minutes.	A little confusion as to which minutes were relevant but the Chair reviewed the minutes of the 11 th December and the 9 th October.	
3	<p>Matters Arising</p> <p>i) Affiliation fees</p> <p>ii) Letter to Political candidates</p> <p>iii) What is this????</p> <p>iv) Meeting with Council leader</p>	<p>See 2 above; - it was discussed and agreed to continue to pay the affiliation fee of £25 a year to the NPC. CV would produce a written report to the Committee Secretary of his involvement at the next Executive Committee meeting. meetings and the secretary would disseminate the relevant information.</p> <p>MB agreed to continue to take charge of the OPC website development and ensure the fees for the site are paid on time.</p> <p>It was agreed to review the letter drafted by JH</p> <p>A review of the proposal to draft a letter to all the political candidates for the forthcoming council elections in May, 2019. It was agreed And that a new draft letter would be circulated to all members for comment and the responsibilities for printing and delivery of the letter be agreed at the next meeting.</p> <p>See 2 above;</p> <p>JWC gave a summary to the meeting of the points discussed with Daniel Yates regarding council support and the possibility of resurrecting The Pensioner</p>	<p>CV</p> <p>MB</p> <p>ALL</p> <p>JWC</p>

		Magazine. In view of the work load involved, the decision was taken to do nothing but possibly produce an OPC newsletter in the future. JWC would notify Cllr Yates of the OPC decision	JWC
4	Revised Constitution Submissions	After much discussion, it was decided that all members would submit their final amendments to the Chair by the end of the current month. The Chair and Secretary would then produce a final redraft of the new Constitution to be shared to all the members at the next meeting 12 March, to be voted upon.	ALL
5	Allocation of Roles and Responsibilities	The current roles and responsibilities would continue with the inclusion of a "Press Officer" role to be filled by the OPC secretary; It was suggested that a list of the skills of individual members be submitted so they could be called upon in future campaigns.	JWC ALL
6	Chair's Report i) Archived Documents ii) Fund Raising iii) Charitable Status iv) DBS	All documents would be put on a flash drive and kept by the OPC; Colin Vincent would apply for funds from the UNITE union; MW would produce a paper explaining the benefits of having the OPC work as a <i>Incorporated Community Benefit Society</i> ; The question was asked if members of the OPC should register for the DBS certification – Executive members to consider the answer given "to what extent the OPC / members work with older people" (which in fact on a personal level is zero); and report at next meeting to consider if DBS is applicable.	MW JWC CV MW ALL
7	Treasurer's Report	MB confirmed that the balance on the OPC bank account was £4,170.95 and £34 petty cash.	MB
8	AOB	Nothing except CV gave a report on some of the work he was doing	
9	Dates of Future Meetings	The date of the next meeting is the 12 th March 2019 – dates for the rest of the year would be circulated to the members by the Chair asap.	

Note 6 iv) the note by JC is inappropriate on our minutes as this is not a personal report and should not include comments of this nature.